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# Administration

## Admin page

This page allows you to administer your account, manage users (including UWS credentials needed for API access), set time zones, configure custom fields/device groups, and perform other system-wide actions.

[Continue](#) →

# Administration

## Administer your account

Administrative users can:

- Set user Time Zones
- Create system-wide labels for custom fields
- Specify how ThingSpace Manage displays Verizon 2G and 3G device identifiers
- Create device groups for devices with common attributes
- Create alerts-only users
- Configure alert rules
- Upload new (not yet activated) devices into ThingSpace Manage

Please see ThingSpace Manage *Help* for more information about administrative functions.

The screenshot displays the Verizon ThingSpace Manage Admin interface. At the top, the Verizon logo is on the left, and 'Manage Account' and 'Support' are on the right. Below this is a navigation bar with 'ThingSpace Manage' and a home icon, followed by links for 'Devices', 'Location', 'Software', 'Security', 'Diagnostics', 'Transactions', 'Reports', 'Alerts', 'Downloads', and 'Admin' (which is highlighted with a red underline and a 'New' badge). The main content area is titled 'Admin' in red. It features five administrative panels: 'Users' (Manage users and user groups for alerts, with sub-links for Users and User groups), 'Alert rules' (Configure custom rules for usage, network, or service alerts. Configure default usage alerts, with sub-links for Alert rules and Default alerts), 'Application' (Configure device ID display format and custom field labels for use throughout ThingSpace Manage, with sub-links for Preferences and App log), 'Device uploads' (Add new proactive devices by file upload. Set attributes for new or existing devices, with sub-link for Add devices or attributes), and 'Configure sensor' (Configure device settings & stream data from your Critical Asset Sensor (CAS), with sub-links for Configure devices and Cloud connectors). The footer contains copyright information for 2019 Verizon and links for 'About Verizon', 'Privacy policy', 'Terms and conditions', and 'Help'. A line from the text 'Please see ThingSpace Manage Help for more information about administrative functions.' points to the 'Help' link in the footer.